

**CONTRACT TO SERVE AS SUPERINTENDENT OF SCHOOLS  
HARDEMAN R-X SCHOOL DISTRICT**

This agreement is entered this 1<sup>st</sup> day of May, 2008 between the Board of Education of the Hardeman School District and Paul Vaillancourt.

1. **TERM.** The District agrees to employ Superintendent, and Superintendent agrees to accept such employment of the District's school for a period of one year from July 1<sup>st</sup> 2008 through June 30<sup>th</sup> 2009, subject to the provisions of this agreement.
2. **SUPERINTENDENT'S DUTIES.** The Superintendent shall at all times during the term of this agreement possess a valid certificate enabling him to serve as a superintendent of schools in the state of Missouri.

The Superintendent shall have the responsibility for the administration of the schools of the District under the direction of the Board, and shall act as chief executive office of the district and make recommendations to the Board regarding administrative staff, teachers and other employees, and annual budget. The Superintendent shall provide for compliance with applicable laws and regulations relating to public schools in the state of Missouri, and shall perform his or her duties and supervise the employees and students of the district in a manner consistent with such laws and regulations.

The Superintendent shall administer and enforce policies, rules, regulations and procedures of the District, shall recommend necessary additions or changes, and shall perform other administrative duties that are incidental to the position of superintendent or that may be assigned by the Board.

3. **PROFESSIONAL DEVELOPMENT.** The Superintendent may become a member of the Missouri Association of School Administrators, including the local district organization or other professional organizations deemed necessary and applicable, at District expense, and may attend educational programs offered through such organizations at District expense if approved by the Board. Unless directed otherwise by the Board, the Superintendent may participate in other educational programs at District expense within amounts budgeted for such purposes if, in his or her discretion, such participation is in the best interest of the District. The annual budget submitted by the Superintendent shall include amounts necessary for purposes of this paragraph.
4. **COMPENSATION.** The salary payable to the Superintendent under this agreement for the 2008-2009 school year shall be \$13,500. Salary shall be payable in equal monthly installments on a monthly basis and subject to all deductions required by law.
5. **EVALUATION.** The Board of Education shall devote a portion or all of one meeting, at least annually, to a discussion with the Superintendent of an evaluation of his or her

performance under the applicable guidelines for performance based evaluation available through the Department of Elementary and Secondary Education, or under another evaluation method agreed upon by the Superintendent and the Board.

6. BENEFITS. The Superintendent shall be entitled to all of the benefits applicable to certified employees, and in addition shall be entitled the following benefits:

- (1) VACATION. The Superintendent shall be entitled to 5 days paid vacation during each year of this agreement, exclusive of weekends and legal holidays. Vacation days shall be cumulative to the extent that unused vacation days earned during a given year may be carried over for use during the next year to a maximum of 5 days. Any accumulated vacation days remaining upon termination of the Superintendent's employment shall be paid to the Superintendent at the per diem rate of 1/250 multiplied by the annual salary of the Superintendent.
  - (2) EXPENSE REIMBURSEMENT. The Superintendent shall be reimbursed by the Board of Education for reasonable and necessary expenses incurred in the performance of his or her duties.
  - (3) DEFENSE AND INDEMNIFICATION. The District shall defend, indemnify and hold the Superintendent harmless for legal actions brought against the Superintendent arising out of his employment with the district based upon acts within the scope of employment, excluding criminal litigation and any defense or indemnification that the District can not provide under state law. In no case shall individual Board members become personally responsible for any obligation to the Superintendent under this paragraph.
  - (4) TRANSPORTATION EXPENSE. As a condition of employment, the Superintendent is required to purchase or lease a personally owned automobile for business purposes. As the Superintendent shall be required to make business related trips including, but not limited to, meetings with District representatives, attorneys, auditors, parents and constituents, it is recognized that the Superintendent will incur certain expenses of a business nature for use of said vehicles. Therefore, the Board will reimburse the Superintendent for mileage at the approved mileage rate set by the Board of Education.
7. TERMINATION-DISABILITY. In the event of any illness or disability which renders the Superintendent unable to perform the essential duties required under this agreement with or without reasonable accommodation, following the expiration of any period of leave required by law, and including any regular sick leave days or other regular leave days to which the Superintendent is entitled, which period of leave shall be paid, and an additional period of paid leave if necessary so that the total period of paid leave terminates effective with the payment of benefits under any policy of disability insurance provided under this agreement, or six months from the date that such illness or disability caused the Superintendent to become unable to perform duties under this

agreement, whichever period is shorter, the Board of Education may terminate this contract following notice and an opportunity for the Superintendent to be heard.

8. **TERMINATION- FOR CAUSE.** This contract may be terminated, following written notice and an opportunity for a hearing, for cause, including failure to comply with the terms of this contract or any cause for which the contract of a permanent teacher may be terminated. Except in the case of alleged immoral conduct or criminal acts, the Superintendent shall be given written notice of causes that may result in termination if not corrected, at least sixty days before charges are filed, and an opportunity to address the problem areas identified in the written notice. Following termination of this contract by the Board of Education, no further salary shall be payable. The Superintendent may be suspended with pay pending the decision of the Board. The hearing shall be conducted as otherwise required by law.
9. **SATISFACTION OF CONTRACT.** The Board of Education may completely discharge its obligations under this agreement at any time by paying to the Superintendent all of the contracted salary to which the Superintendent is entitled for the remainder of the contract period, subject to deductions required by law.
10. **CONTRACT EXTENSION.** By February 1 of each year that this agreement remains in effect, the District shall notify the Superintendent of whether it intends to extend this agreement for an additional school year, under the same terms and conditions, subject to modification of the salary for such additional year. The Superintendent may waive this requirement in writing. Each year that this agreement remains in effect, the Board may extend this agreement for an additional period of one year without the necessity of an additional writing motion approved by a majority of the Board of Education recorded in the minutes. If no compensation for the period of the extension is stated in the motion, then it shall be deemed to be the amount provided for the year immediately preceding the extension. The Superintendent may accept the extension of the contract by indicating his or her acceptance in a signed writing, delivered to the Board President prior to July 1, or may propose different terms prior to such date. The terms of the extension agreed upon may be reduced to writing in the form of an addendum and signed by the parties. A motion to extend this agreement, following approval by a majority of the Board, may not be rescinded or reconsidered without the written consent of the Superintendent.
11. **SEVERABILITY.** If it is determined at any time that any provision of the contract is illegal or unenforceable, the remaining terms shall not be affected.
12. **BOARD AUTHORIZATION AND SIGNATURES.**

BY ORDER OF THE BOARD OF EDUCATION. The District has approved this contract by majority vote of the Board of Education on the date first above written, and the Superintendent has accepted by signing below.

HARDEMAN SCHOOL DISTRICT

By: *Douglas Bryan*  
President, Board of Education

4/14/08  
Date

Attest: *Kristy Forrester*  
Secretary

4-14-08  
Date

SUPERINTENDENT

*Raeel Vaillancourt*

4-8-08  
Date